

Rationale:

The key to prevention of anaphylaxis in Outside School Care Hours is knowledge of those students who have been diagnosed at risk, awareness of triggers (allergens), and prevention of exposure to these triggers. Partnerships between OSHC and parents are important in ensuring that certain foods or items are kept away from the student while at OSHC.

Aims:

- To provide, as far as practicable, a safe and supportive environment in which students at risk of anaphylaxis can participate equally in all aspects of the program
- To raise awareness about anaphylaxis and the OSHC anaphylaxis management policy in the OSHC community
- To engage with parents/carers of students at risk of anaphylaxis in assessing risks and to develop risk-minimisation strategies and management strategies for each student.
- To ensure that each staff member has adequate knowledge about allergies and anaphylaxis and about OSHC policy and procedures in responding to an anaphylactic reaction.

Implementation:

The OSHC committee will ensure that they receive the individual management plan from the school first aid officer for any student who has been diagnosed by a medical practitioner as being at risk of anaphylaxis.

The individual anaphylaxis management plan will be in place as soon as practicable after the student enrolls and, where possible, before their first day at the service.

The coordinator will be responsible for ensuring that a communication plan is developed to provide information to all staff, students and parents about anaphylaxis and the service's anaphylaxis management policy.

All staff will be briefed twice a year by a staff member who has up to date anaphylaxis management training on:

- the school's anaphylaxis management policy

- the causes, symptoms and treatment of anaphylaxis
- the identities of students diagnosed at risk of anaphylaxis and the location of their medication
- how to use an auto adrenaline injecting device
- the school's first aid and emergency response procedures

Staff Training and Emergency Response

Educators and other OSHC staff members who conduct classes in which students at risk of anaphylaxis attend, or give instruction to students at risk of anaphylaxis, must have up-to date training in anaphylaxis management.

At other times while the student is under the care or supervision of the service, including excursions, yard duty, camps and special event days, Coordinator must ensure that there is a sufficient number of staff are present with up-to-date training in anaphylaxis management.

Coordinator will identify the school staff to be trained, based on a risk assessment. Training will be provided to these staff members as soon as practicable after the student enrolls. Wherever possible, training will take place before the student's first day at school. Where this is not possible, an interim plan will be developed in consultation with the parents.

The school's first aid procedures and each student's emergency procedures plan (ASCIA Action Plan) will be followed when responding to an anaphylactic reaction.

POLICY REVIEW AND APPROVAL

Policy last reviewed	May 2023
Consultation	August 2023 College Council August 2023 College Newsletter
Approved by	College Council
Next scheduled review date	June 2026